




**TENDER NOTICE: RE - ADVERTISEMENT AND REGISTRATION OF SUPPLIERS FOR THE FINANCIAL YEAR 2024/2025**

**KENDEGE TECHNICAL AND VOCATIONAL COLLEGE** invites tender applications for supply of goods, provision of services and registration of service providers for the financial year **2024-2025** for the following categories:

<b>CATEGORY A: REGISTRATION OF SUPPLIERS</b>			
	<b>TENDER NO:</b>	<b>CATEGORY DESCRIPTION OF GOODS</b>	<b>ELIGIBILITY</b>
1.	KTVC/T/001/2024/2025	Supply and delivery of General Office supplies e.g Stationery, photocopying papers, Tonners and Cartridges and related,	Youth, Women, PWD
2.	KTVC/T/002/2024/2025	Supply and delivery of Farm/Agriculture Tools and Equipment and machines.	Open
3.	KTVC/T/003/2024/2025	Supply and delivery of Printers, Laptops, Desktops, Scanners, projectors, Computers, spare parts network equipment, computers software licenses and related accessories.	Open
4.	KTVC/T/004/2024/2025	Supply and delivery of general hardware materials i.e. cement, paint, treated timber, metal bars, plumbing tools, carpentry tools and materials such as Cement, Paints, Timber	Open
5.	KTVC/T/005/2024/2025	Supply and delivery of bee hives and other bee keeping inputs and equipment.	Open
6.	KTVC/T/006/2024/2025	Supply and delivery of cleaning materials i.e. detergents, toiletries and related equipments.	Youth, Women,PWD
7.	KTVC/T/007/2024/2025	Supply and delivery of students and staff, IDs	Youth, Women,PWD
8.	KTVC/T/008/2024/2025	Supply and delivery of Fresh milk.	Youth, Women,PWD
9.	KTVC/T/009/2024/2025	Supply and delivery of cooking gas, gas petrol, diesel and Oil lubricants	Open
10.	KTVC/T/010/2024/2025	Supply and delivery of Automotive and Mechanical tools, materials and equipments.	Open
11.	KTVC/T/011/2024/2025	Supply and delivery of Assorted Games/ Sportswear and related Games Equipment.	Open
12.	KTVC/T/012/2024/2025	Supply and delivery of Hospitality materials e.g., cutlery and cookery	Youth, Women,PWD
13.	KTVC/T/013/2024/2025	Supply and delivery of installation and servicing of firefighting equipment.	Open
14.	KTVC/T/014/2024/2025	Supply and delivery of Fashion Design Tailoring and Dressmaking tools, materials and machines.	Open
15.	KTVC/T/015/2024/2025	Supply and delivery of construction materials i.e. hardcore, ballast, sand and quarry dust.	Open
16.	KTVC/T/016/2024/2025	Supply and delivery of office furniture and lectures chairs	Open
17.	KTVC/T/017/2024/2025	Supply and delivery of Library books, Exercise books, periodicals, Journals and other related learning materials.	Open
18.	KTVC/T/018/2024/2025	Supply and delivery of drinking water, soda and water dispensers.	Youth, Women,PWD

  
 PRINCIPAL  
 DATE: 4/7/24  
 Approved by  
 [Signature]

19.	KTVC/T/019/2024/2025	Supply and delivery of sugar, bread, dry foods, beverages, eggs and other groceries.	Youth, Women,PWD
20.	KTVC/T/020/2024/2025	Supply and delivery of meat products, fresh vegetables/fruits.	Youth, Women,PWD
21.	KTVC/T/021/2024/2025	Supply and delivery of Electrical, Electronics accessories, appliances and related equipment.	Open
22.	KTVC/T/022/2024/2025	Supply and delivery of Beauty and Cosmetic products and related equipments.	Open
23	KTVC/T/023/2023/2024	Supply and delivery of Marketing materials such as promotional brochures, banners and branded T-shirts.	Youth,women,PWD

**CATEGORY B: REGISTRATION OF SERVICE PROVIDERS**

	<b>TENDER NO:</b>	<b>CATEGORY DESCRIPTION OF SERVICES</b>	<b>ELIGIBILITY</b>
24.	KTVC/T/024/2024/2025	Provision of Advertising Services print media, Radio and T.V	Open
25.	KTVC/T/025/2024/2025	Provision of Graduation Gowns, Hospitality services, Venue preparations(Tents,Chairs,P.A System and décor)	open
26.	KTVC/T/026/2024/2025	Provision of repair and Maintenance of ICT equipment (photocopiers, printers and computers)	Youth, Women, PWD
27.	KTVC/T/027/2024/2025	Provision for repair and maintenance services for sewing machines, driers and Mechanical workshop etc	Open
28.	KTVC/T/028/2024/2025	Provision for leveling of Football, Handball, Volleyball and Basketball Fields.	Open
29.	KTVC/T/029/2024/2025	Provision for Security Services	Open
30.	KTVC/T/030/2024/2025	Provision of insurance services for students on attachment, Assets and Property	Open
31.	KTVC/T/031/2024/2025	Provision of small works i.e. painting, plumbing, welding fabrication and building and civil projects.	Youth, Women, PWD
32.	KTVC/T/032/2024/2025	Provision of networking, internet and servers maintenance services	Youth, Women, PWD
33.	KTVC/T/033/2024/2025	Provision for physical plan services.	Youth, Women, PWD
34.	KTVC/T/036/2024/2025	Provision of Tagging and labeling of Assets.	Open
35.	KTVC/T/038/2024/2025	Provision of security surveillance equipment and maintenance services e.g. CCTV	Youth, Women, PWD
36.	KTVC/T/039/2024/2025	Provision of students and motor vehicle insurance services	Open



### **Mandatory requirements**

1. Business registration certificate
2. Pin certificate and tax compliance certificate
3. Signed form of tender
4. Registration certificate with relevant body (i.e. AGPO certificate National council of people with disability and ministry of public service youth and gender affairs)
5. Current trade business permit
6. Copy of original institute receipt for bought documents
7. Detailed company profile
8. Bidders apply for insurance services should have a certificate from insurance Regulatory Authority
9. Copy of valid trade license from relevant authorities
10. Dully filled confidential business questionnaire with disclosure of directors/partners/sole proprietor.

Interested eligible bidders may obtain tender documents by downloading from the college's website [www.ktvc.ac.ke](http://www.ktvc.ac.ke). Upon download bidders will be required to register their tenders with the **Procurement Office at Kendege Technical and vocational college** or obtain documents from procurement office upon payment of non-refundable fee of **Ksh. 1,000.00 (One thousand shillings only)** per category of tender to the account's office in cash or banker's cheque payable to **KCB A/C NO 1280646055, Kendege Technical and vocational college** during normal working hours. Prices indicated must be inclusive of VAT.

Completed tender documents (**separated for each tender**) bearing no indication of renderer name should be enclosed in plain sealed envelope clearly **marked with tender number** and be placed in the **Tender Box at Administration Block** not later than **12<sup>th</sup> July 2024 at 12.00 Noon**. The sealed envelope should be addressed to:

**The Principal**  
**KENDEGE TECHNICAL AND VOCATIONAL COLLEGE**  
**P.O BOX 37-40413**  
**KEHANCHA**

Tenders will be opened immediately thereafter in the presence of bidders who choose to attend or their representatives. The institution reserves the right to accept or reject any tender(s) in part or whole and does not bind itself to accept the lowest bid or give reasons thereof.

**N/B Youths, Women and Persons Living with Disabilities are encouraged to apply attaching documents of eligibility. Any canvassing or giving of false information will lead to automatic disqualification.**

